

**EENS OSH Management Review Meeting  
September 28, 2006  
Minutes**

**Meeting Purpose:**

- For EENS Senior Management and Laboratory Management to review the OSH Management System of EENS in terms of the system's:
  - effectiveness in achieving the desired results by meeting the Directorate's OSH goals
  - adequacy in meeting ISO18001 requirements and that it is implemented properly
  - suitability in achieving the desired results by meeting the Directorate's OSH goals
- To provide a forum for discussion/improvement of the OSH with the EENS Directorate
- To provide EENS Management with a vehicle for setting new OSH goals or for making changes necessary to achieve the current OSH goals in the Directorate.

**Attendees:**

EENS Management:	T. Sullivan for Ralph James R. Webster for J. Indusi
EENS OSH Committee:	P. Carr, P. Sullivan, R. Doty, J. Madaia, D. Elling, L. Bowerman
EENS RO Office:	L. Gerlach
ESH&Q Management/Staff:	G. Goode for J. Tarpinian, R. Selvey for Pat Williams, K. Erickson, J. Peters, J. Usher
RCD:	C. Schaefer
HR:	R. Kelly

Note: Due to unforeseen circumstances some EENS Management was unable to attend. An additional meeting with EENS Management is being scheduled, and will be documented in our Management Review.

**Summary:**

P. Sullivan presented an overview the EENS OSH Management System, reviewed OSH-related assessments, discussed stakeholder concerns, OSH improvements/reduction initiatives, performance, and the status of goals & objectives were presented. See attached presentation.

As part of the OSH Program, EENS prepared 26 JRAs and 15 FRAs. The highest JRA and FRA risk levels were identified in charts; all JRA risks were within the acceptable range. During the preparation of building-specific FRAs, two buildings contained risks in the moderate and substantial range; both were addressed via e-mails to appropriate staff identifying the problem/issue and suggesting actions to correct/reduce the risk.

EENS participated in several OSH related assessments; a summary of results from each assessment was presented and the status of necessary corrective actions was discussed.

EENS has not received any requests from external stakeholders. Nanoscience safety was identified as a potential stakeholder concern. EENS will follow the Interim Procedure on the Approach to Nanomaterial ESH and will participate as a member of the Nanomaterial ESH Working Group.

OSH Improvements and Injury/Illness Reduction Initiatives in the areas of awareness, training, worker exposure/safety, and document control were described as well as future initiatives.

The Directorate's FY06 performance in the area of traffic safety and Dart Cases and Injuries was summarized. No trends were identified during the review of injury data.

Results from EENS's Tier I inspections were charted and presented by top seven categories, number of repeat findings, and attendance (PI, BM, Mgmt, SMEs). EENS has significantly reduced the number of repeat findings. This reduction is a result of the implementation of a process in Quarter 2 wherein the Research Operations Office provided assistance to staff to facilitate the closure of findings.

Finally, a detailed status report was given on all OSH Objectives and Targets.

Upon completion of the presentation the Management System Questions were reviewed.

Due to the unexpected absence of EENS Management it was suggested that another meeting will be scheduled as soon as possible with Management. It was recommended that resources be discussed, specifically as related to S&HSD services. Potential issues in the area of Industrial Hygiene and Industrial Safety were identified. EENS was encouraged not to be disenfranchised with the S2 process, as no EENS proposals were funded – more funding anticipated.

The feedback regarding the perceived value of JRA process was in general not worth the time, though some value in getting the staff together. The suggestion to roll-up much to a Small-Science/BNL level was again suggested by EENS.

The overall opinion was the Review was excellent, the program adequate, suitable and effective. It was strongly suggested that the number of Targets/Actions need to be reduced. A suggestion to consider adding a traffic safety target was made.

**EENS OSH Management Review Follow-Up Meeting  
October 10, 2006**

**Attendees:**

EENS Management: R. James, C. Wirick, W. Horak, J. Indusi, T. Sullivan, L. Ecker  
EENS OSH Committee: P. Carr, P. Sullivan,

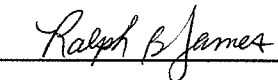
On Tuesday, 10/10 the EENS OSH Reps. met with EENS Management to complete the OSH Management Review. Due to unforeseen circumstances EENS Management could not attend the 9/28 meeting.

EENS Management agreed the OSH Management System was effective and adequate; that Objectives, Targets and Measures were suitable; and agreed with the suggestion from the 9/28 Meeting to reduce the number of Objectives and Targets in FY07. Management voiced concerns regarding the potential impact on Directorate resources due to implementation of the 851 Rule.

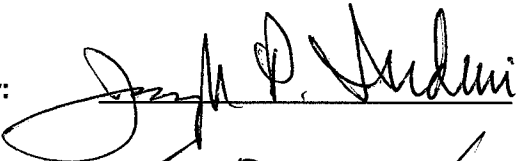
**Action Items:**

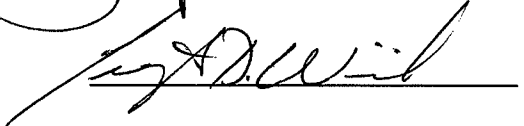
The EENS OSH Reps/Committee will review the BNL FY07 OSH Objectives and Targets and develop draft objectives and targets and will then meet with EENS Management to review/revise.

**EENS Management Approvals:**

R. James, ALD:  Date: 11/15/2006

W. Horak, Chair:  Date: 11/15/2006

J. Indusi, Chair:  Date: 11/17/06

C. Wirick, Chair:  Date: 11/15/06